



CERTIFICATE

**STATE OF WISCONSIN
DEPARTMENT OF REGULATION AND LICENSING**

TO ALL WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, Alfred J. Hall, Jr., Director, Bureau of Health Service Professions in the Wisconsin Department of Regulation and Licensing and custodian of the official records of the Psychology Examining Board, do hereby certify that the annexed rules were duly approved and adopted by the Psychology Examining Board on the 15th day of December, 1995.

I further certify that said copy has been compared by me with the original on file in this office and that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of the board at 1400 East Washington Avenue, Madison, Wisconsin this 15th day of December, 1995.

Alfred J. Hall, Jr.

Alfred J. Hall, Jr., Bureau of Health Service Professions, Department of Regulation and Licensing

STATE OF WISCONSIN
PSYCHOLOGY EXAMINING BOARD

IN THE MATTER OF RULE-MAKING : ORDER OF THE
PROCEEDINGS BEFORE THE : PSYCHOLOGY EXAMINING BOARD
PSYCHOLOGY EXAMINING BOARD : ADOPTING RULES
: (CLEARINGHOUSE RULE 95-010)

ORDER

An order of the Psychology Examining Board to amend Psy 4.02 (1) (a), (b) and (d), (2) (title), (2) (a), (3) (title) and (3); and to create Psy 4.02 (1) (g), (h), (i), (2) (f) and (4) relating to continuing education.

Analysis prepared by the Department of Regulation and Licensing.

ANALYSIS

Statutes authorizing promulgation: ss. 15.08 (5) (b), 227.11 (2), 455.065 and 455.08, Stats.

Statutes interpreted: s. 455.065, Stats.

In this proposed rule-making order, the Psychology Examining Board creates and amends rules to allow licensees to petition the board for a postponement or waiver of continuing education requirements, to allow retired licensees exemption from required continuing education, to provide retired licensees an option for reentering practice after meeting continuing education, and to clarify the process of approval of continuing education programs submitted by licensees and providers.

TEXT OF RULE

SECTION 1. Psy 4.02 (1) (a), (b) and (d) are amended to read:

Psy 4.02 (1) (a) Every Unless granted a postponement or waiver under par. (g), every licensee shall complete at least 40 contact hours of board-approved continuing education in each biennial registration period, as specified in s. 455.06, Stats. The board may require that not more than 20 continuing education hours in each biennial registration period be acquired within specified topic areas.

(b) Continuing education hours may apply only to the biennial registration period in which the continuing education hours are acquired, ~~unless permission has been granted by the board to apply contact hours to the previous biennium to satisfy requirements for reinstatement of a license that has been allowed to lapse.~~ If a license has been allowed to lapse, the board may grant permission to apply continuing education hours acquired after lapse of the

license to a previous biennial period of licensure during which required continuing education was not acquired. In no case may continuing education hours be applied to more than one biennial period.

(d) A Unless granted a postponement or waiver under par. (g), a licensee who fails to meet the continuing education requirements by the renewal deadline shall cease and desist from practice.

SECTION 2. Psy 4.02 (1) (g), (h) and (i) are created to read:

Psy 4.02 (1) (g) A licensee may apply to the board for a postponement or waiver of the requirements of this section on grounds of prolonged illness or disability, or on other grounds constituting extreme hardship. The board shall consider each application individually on its merits, and the board may grant a postponement, partial waiver or total waiver as deemed appropriate.

(h) The board may grant an exemption from the requirements of this section to a licensee who certifies to the board that he or she has permanently retired from the active practice of psychology.

(i) A licensee who has been granted an exemption from the requirements of this section based on retirement from the active practice of psychology may not return to the active practice of psychology without submitting evidence satisfactory to the board of having completed at least 40 credits of continuing education for each of the biennia during which the licensee was granted an exemption.

SECTION 3. Psy 4.02 (2) (title) and (2) (a) are amended to read:

Psy 4.02 (2) (title) APPROVAL OF CONTINUING EDUCATION PROGRAMS SUBMITTED BY SPONSORS. (a) To apply for approval of a continuing education program, a sponsor shall submit to the board the title, a general description and outline of the program, the learning objectives of the program, the target participants and intended audience, a copy of the program evaluation form or a description of the evaluation plan, the dates, the location, and the name and qualifications of the instructor of the program.

SECTION 4. Psy 4.02 (2) (f) is created to read:

Psy 4.02 (2) (f) Continuing education programs and courses sponsored or co-sponsored by a presenter approved by the committee for the approval of continuing education sponsors of the American psychological association are acceptable to the board and need not be submitted to the board for approval.

SECTION 5. Psy 4.02 (3) (title) and (3) are amended to read:

Psy 4.02 (3) (title) APPROVAL OF CONTINUING EDUCATION PROGRAMS SUBMITTED BY LICENSEES. To obtain approval of ~~an alternate~~ a continuing education program for which the sponsor has not sought approval, a licensee shall submit to the board information including the title, general description and outline of the program, the learning objectives of the program, the target participants and intended audience, a copy of the program evaluation form or a description of the evaluation plan, the dates, the location, and the name and qualifications of the instructor of the program. ~~Self-developed programs of continuing education will be considered.~~

SECTION 6. Psy 4.02 (4) is created to read:

Psy 4.02 (4) APPROVAL OF SELF-DEVELOPED CONTINUING EDUCATION PROGRAMS. (a) The board shall consider granting continuing education credit for self-developed programs, including psychology courses and seminars taught for the first time, study groups, and relevant readings and writings.

(b) An application for a self-developed continuing education program shall include the following information as applicable:

1. An explanation of the manner in which the self-developed program is relevant to the licensee's professional practice of psychology.

2. For courses and seminars taught, the title of the program, a general description and outline of the program, the learning objectives of the program, the target participants and intended audience, a copy of the program evaluation form or a description of the evaluation plan, the initial presentation date and the location.

(c) The board shall grant no more than 20 hours of continuing education credit per biennium for self-developed continuing education programs.

(END OF TEXT OF RULE)

The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register pursuant to s. 227.22 (2) (intro.), Stats.

Dated 12/15/95

Agency Stephen Seaman, PhD/CP
Chairperson
Psychology Examining Board

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10/31/95